

HOOKSETT SCHOOL DISTRICT

Deliberative Sessions



Session 1
Friday, February 9, 2018
at 7:00 p.m.

Session 2
Tuesday, March 13, 2018
6:00 a.m. to 7:00 p.m.

INTRODUCTION

The information included in this 2018 School Meeting Guide is that data required to inform the voters and to conduct the affairs of the 2018 School Meeting. You are notified to meet at the David R. Cawley Middle School on Friday, the 9th day of February 2018 at 7:00 p.m. for the first session of the School Meeting to discuss and amend as required, the 2018-2019 School District Budget and Warrant Articles. The final ballot vote for School District Warrant Articles will take place at the David R. Cawley Middle School on Tuesday, the 13th of March 2018. The polls will be open from 6:00 a.m. to 7:00 p.m.

<p>HOOKSETT SCHOOL DISTRICT 2018-2019 WARRANT ARTICLES</p>

- Article 1: To choose the following school district officers:
- a) Two School Board Members 3-year term
 - b) School District Moderator 2-year term
 - c) School District Treasurer 2-year term
 - d) School District Clerk 2-year term

Article 2: Shall the Hooksett School District vote to raise and appropriate the sum of \$4,057,650 for the purpose of financing the addition/renovation at the Fred C Underhill School to accommodate full day kindergarten, and to authorize the issuance of not more than \$4,057,650 of bonds or notes under and in compliance with the provisions of the Municipal Finance Act (RSA 33 et.seq.,as amended) to authorize the Hooksett School Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Hooksett School Board to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Hooksett School Board to take any other action or to pass any other vote relative thereto; and further to raise and appropriate an additional sum of \$101,441 for the first year's interest payment on the bond? (3/5 ballot vote required) (Recommended by the School Board) (Recommended by the Budget Committee 6-4)

Article 3: Shall the Hooksett School District vote to approve the costs items included in the collective bargaining agreement reached between the Hooksett School Board and the Hooksett Educational Support Professionals Association, which calls for the following increases in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year:

<u>Year</u>	<u>Estimated Increase</u>
2018-2019	\$62,123
2019-2020	\$65,378
2020-2021	\$62,956

and further to raise and appropriate the sum of \$62,123 for the 2018-2019 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? (Recommended by the School Board) (Recommended by the Budget Committee 10-0)

Article 4: Shall the Hooksett School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$33,697,490? Should this article be defeated, the default budget shall be \$33,811,728, which is the same as last year, with certain adjustments required by previous action of the Hooksett School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Not Recommended by the School Board) (Recommended by the Budget Committee 9-1)

Article 5: Shall the Hooksett School District vote to raise and appropriate the sum of \$324,695 for the purpose of correcting the drainage issue on the fields at the David R Cawley Middle School as identified by the Turner Group? This sum to come from the June 30, 2018 fund balance available for transfer on July 1, 2018. No amount to be raised from taxation. (Majority vote required) (Recommended by the School Board) (Recommended by the Budget Committee 9-1)

Given under our hands and seal at said Hooksett, New Hampshire, this _____ day January, 2018.

SCHOOL BOARD OF HOOKSETT, NEW HAMPSHIRE

Phil Denbow, Chair

Kara Salvas, Vice Chair

Lindsey Laliberte, Clerk

Allan Whatley

Greg Martakos

Adam Gianunzio

James Sullivan

**Hooksett School District
18-19 Proposed Budget**

	16-17 Actuals	17-18 Approved	18-19 SB	18-19 BC	School Board Bdgt
Account Number / Description		Budget	Proposed	Proposed	vs Budget Comm Bdgt
1100 Regular Education Programs	8,050,695.41	8,558,884.22	8,695,144.54	8,636,228.15	(58,916.39)
1105 Regular Ed High School Tuition	6,377,811.55	7,079,772.21	6,782,172.00	6,782,172.00	-
1200 Special Programs	5,839,053.04	6,744,814.30	6,760,475.88	6,627,975.88	(132,500.00)
1230 Extended School Year	115,097.74	107,110.43	107,110.43	107,110.43	-
1260 English Language Learners	172,971.06	184,145.53	222,623.83	222,623.83	-
1270 Enrichment Education	131,553.10	216,109.91	217,259.76	216,888.76	(371.00)
1410 School Sponsored Cocurricular Activities	47,430.74	53,330.37	54,134.99	54,134.99	-
1420 School Sponsored Athletic Activities	57,542.99	57,024.81	60,828.86	60,828.86	-
1490 Other	12,612.02	26,305.81	26,555.84	26,555.84	-
2120 Guidance Services	380,625.22	399,474.10	412,333.87	412,333.87	-
2130 Health Services	289,562.71	397,562.97	433,064.38	433,064.38	-
2140 Psychological Services	251,163.12	292,298.85	297,141.48	297,141.48	-
2150 Speech Pathology and Audiology Services	660,357.29	678,078.61	715,895.45	714,895.45	(1,000.00)
2160 OT Services	147,550.41	152,495.45	169,974.31	169,974.31	-
2162 PT Services	57,069.10	48,000.00	60,000.00	60,000.00	-
2190 Other Support Services - Student	13,425.50	16,502.40	15,585.20	15,585.20	-
2210 Improvement of Instruction Services	23,878.21	19,029.03	18,709.00	18,709.00	-
2220 Educational Media Services	487,471.75	516,001.12	535,093.91	523,848.66	(11,245.25)
2310 School Board Services	117,596.58	104,237.38	91,086.88	91,086.88	-
2320 Executive Administration Svcs	674,591.00	705,836.00	699,918.00	699,918.00	-
2410 Office of the Principal	1,197,225.75	1,282,764.89	1,311,941.69	1,306,959.69	(4,982.00)
2600 Operation & Maintenance of Plant	1,877,566.39	1,737,412.73	1,824,095.57	1,735,095.57	(89,000.00)
2700 Student Transportation Services	1,584,645.63	1,506,456.40	1,611,931.88	1,611,931.88	-
2814 Evaluation Services	-	-	-	-	-
2835 Health Services	-	200.00	200.00	200.00	-
2840 Information Management Services	315,721.89	329,918.66	338,682.94	328,682.94	(10,000.00)
3100 Food Service	613,979.78	649,424.00	648,501.00	648,501.00	-
3300 Community Use of Facilities	-	1.00	1.00	1.00	-
4100 Site Acquisition Services	-	1.00	1.00	1.00	-
4900 Other Facilities Acquisition Svcs	13,164.00	13,164.00	13,164.00	13,164.00	-
5100 Debt Service	1,035,000.00	1,035,000.00	1,035,000.00	1,035,000.00	-
5120 Interest on Debt	335,375.00	283,625.00	231,875.00	231,875.00	-
5221 Transfer to Food Service Fund	-	30,000.00	30,000.00	30,000.00	-
5222 Transfer to Other Special Revenue Fund	462,309.00	465,000.00	550,000.00	550,000.00	-
5230 Transfer to Capital Projects Fund	95,500.00	95,502.00	1.00	1.00	-

**Hooksett School District
18-19 Proposed Budget**

Account Number / Description	16-17 Actuals	17-18 Approved Budget	18-19 SB Proposed	18-19 BC Proposed	School Board Bdgt vs Budget Comm Bdgt
5250 Transfer to Trust/Agency Funds	-	-	-	-	-
5252 Transfer to Other Expendable Trust Funds	40,000.00	-	1.00	1.00	-
5310 Charter School Allocations	45,892.32	25,000.00	35,000.00	35,000.00	-
Operating Budget Total	31,524,438.30	33,810,483.18	34,005,504.69	33,697,490.05	(308,014.64)
Warrant Articles:					
Addition/Renovation for Fred C Underhill School			4,057,650.00	4,057,650.00	
HESPA Collective Bargaining Agreement			62,123.00	62,123.00	
Cawley field drainage			324,695.00	324,695.00	
Total Warrant Articles			4,444,468.00	4,444,468.00	

Hooksett School District
18-19 Estimated Revenue

Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
Local Sources					
1300-1349	Tuition	4	\$26,355	\$15,000	\$15,000
1400-1449	Transportation Fees	4	\$22,500	\$25,000	\$25,000
1500-1599	Earnings on Investments	4	\$300	\$325	\$325
1600-1699	Food Service Sales	4	\$431,424	\$440,501	\$440,501
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Service Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	4	\$186,917	\$75,000	\$75,000
State Sources					
3210	School Building Aid	4	\$330,172	\$330,172	\$330,172
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	4	\$300,000	\$200,000	\$200,000
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	4	\$8,000	\$8,000	\$8,000
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
Federal Sources					
4100-4539	Federal Program Grants	4	\$155,000	\$240,000	\$240,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	4	\$210,000	\$200,000	\$200,000
4570	Disabilities Programs	4	\$310,000	\$310,000	\$310,000
4580	Medicaid Distribution	4	\$185,000	\$185,000	\$185,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Other Financing Sources					
5110-5139	Sale of Bonds or Notes	2	\$0	\$4,057,650	\$4,057,650
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfer from Food Service Special Reserve Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0

Hooksett School District
18-19 Estimated Revenue

5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes	4,5	\$1,074,695	\$750,000	\$750,000
Total Estimated Revenues and Credits			\$3,240,363	\$6,836,648	\$6,836,648

**Hooksett School District
2018 - 2019
Estimated Tax Impact**

		Approved 2017 - 2018	School Bd 2018 - 2019	Bdgt Comm 2018 - 2019	Incr/(Decr)
Total Appropriations-General Fund		\$ 32,696,059	\$ 32,807,004	\$ 32,498,989	\$ (197,070)
Warrant Articles:					
Addition/Renovation Fred C Underhill School			\$ 4,057,650	\$ 4,057,650	\$ 4,057,650
HESPA Collective Bargaining Agreement			\$ 62,123	\$ 62,123	\$ 62,123
Field drainage at David R Cawley School			\$ 324,695	\$ 324,695	\$ 324,695
Total Appropriations-Federal Fund		\$ 465,000	\$ 550,000	\$ 550,000	\$ 85,000
Total Appropriations-Food Service Fund		\$ 649,424	\$ 648,501	\$ 648,501	\$ (923)
Grand Total Appropriations		\$ 33,810,483	\$ 38,449,973	\$ 38,141,958	\$ 4,331,475
Total Receipts-General Fund		\$ 1,051,244	\$ 830,172	\$ 830,172	\$ (221,072)
Total Receipts-Federal Fund		\$ 465,000	\$ 550,000	\$ 550,000	\$ 85,000
Total Receipts-Food Service Fund		\$ 649,424	\$ 648,501	\$ 648,501	\$ (923)
Voted From Fund Balance		\$ -	\$ 324,695	\$ 324,695	\$ 324,695
Transfer From Capital Reserve Fund		\$ -	\$ -	\$ -	\$ -
Sale of Bond		\$ -	\$ 4,057,650	\$ 4,057,650	\$ 4,057,650
Unencumbered Fund Balance		\$ 1,533,195	\$ 750,000	\$ 750,000	\$ (783,195)
State Education Grant		\$ 3,606,701	\$ 3,742,551	\$ 3,742,551	\$ 135,850
State Education Tax		\$ 4,149,940	\$ 4,092,119	\$ 4,092,119	\$ (57,821)
Grand Total Receipts		\$ 11,455,504	\$ 14,995,688	\$ 14,995,688	\$ 3,540,184
Net District Assessment		\$ 22,354,979	\$ 23,454,285	\$ 23,146,270	\$ 791,291
2018 School District Tax		\$13.82			
Assessed Valuation used for 2017 Tax Rate	\$1,617,153				
Anticipated 2019 School District Tax-----School Board			\$14.50		\$0.68
Anticipated 2019 School District Tax----BudCom				\$14.31	\$0.49

**Hooksett School District
2018 - 2019 General Fund
Budget Review Analysis**

			School Board	Bdgt Comm	
		Adopted	Proposed	Proposed	Budget
		2017 - 2018	2018 - 2019	2018 - 2019	Increase
General Fund Budget		32,696,059	32,807,004	32,498,989	(197,070)
Non Discretionary Accounts					
	Salaries (100 Series)	9,457,261	9,559,787	9,556,887	99,626
	Benefits (200 Series)	5,760,960	6,087,932	6,087,932	326,972
	Contracted SPED Services	920,152	1,003,040	1,003,040	82,888
	Water & Sewer	28,976	28,783	28,783	(193)
	Maint Contracts (430)	160,360	143,858	132,858	(27,502)
	Equip Rental (450) & Leases (442)	29,855	34,092	30,324	469
	Property & Liability Insurance	73,705	75,178	75,178	1,473
	Telephone	29,404	29,886	28,568	(836)
	Utilities (621-624)	405,000	381,966	361,966	(43,034)
	Portable Classroom Lease (441)	13,164	13,164	13,164	-
	Regular Ed Transportation	999,242	1,019,769	1,019,769	20,527
	Principal & Interest	1,318,625	1,266,875	1,266,875	(51,750)
	HS Regular Ed Tuition	7,079,772	6,782,172	6,782,172	(297,600)
	SPED Tuition	3,837,331	3,746,131	3,621,131	(216,200)
	Charter School Services	25,000	35,000	35,000	10,000
	SAU Assessment	705,836	699,918	699,918	(5,918)
	SPED Transportation	475,000	560,000	560,000	85,000
Total Non Discretionary		31,319,643	31,467,551	31,303,565	(16,078)
Percentage		95.79%	95.92%	96.32%	
Discretionary Accounts					
	Wage Pool (111)	27,802	29,250	29,250	1,448
	Increase time for staff at Underhill & Memorial		52,297		
	Building Repairs (432)	91,484	221,315	166,315	74,831
	Maint Repairs (431,433,435,436)	39,502	43,554	40,554	1,052
	Supplies (600 - 619)	256,521	263,003	254,770	(1,751)
	Textbooks - Cycle (641)	132,057	-	-	(132,057)
	Textbooks - All Others (641)	23,302	18,668	18,668	(4,634)
	Software (642 & 643)	54,475	49,968	49,968	(4,507)
	Workbooks (645)	38,199	48,087	48,087	9,888
	All Other Furn & Equip (731,733,735,737,739)	182,473	163,859	142,305	(40,168)
	Transfer to Food Service	30,000	30,000	30,000	-
	Transfer to Expendable Trust/Capital Reserves	95,502	2	2	(95,500)
	All Other Costs	405,099	419,450	415,505	10,406
Total Discretionary		1,376,416	1,339,453	1,195,424	(180,992)
Percentage		4.21%	4.08%	3.68%	



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Instruction					
1100-1199	Regular Programs	\$15,638,656	(\$204,137)	\$0	\$15,434,519
1200-1299	Special Programs	\$7,252,181	\$50,898	\$0	\$7,303,079
1300-1399	Vocational Programs	\$0	\$0	\$0	\$0
1400-1499	Other Programs	\$136,661	(\$1,594)	\$0	\$135,067
1500-1599	Non-Public Programs	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	\$0	\$0	\$0	\$0
Instruction Subtotal		\$23,027,498	(\$154,833)	\$0	\$22,872,665
Support Services					
2000-2199	Student Support Services	\$1,984,412	\$118,372	\$0	\$2,102,784
2200-2299	Instructional Staff Services	\$535,030	\$28,612	\$0	\$563,642
Support Services Subtotal		\$2,519,442	\$146,984	\$0	\$2,666,426
General Administration					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency	\$0	\$0	\$0	\$0
2310-2319	Other School Board	\$104,237	(\$11,865)	\$0	\$92,372
General Administration Subtotal		\$104,237	(\$11,865)	\$0	\$92,372
Executive Administration					
2320 (310)	SAU Management Services	\$705,836	(\$5,918)	\$0	\$699,918
2320-2399	All Other Administration	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	\$1,282,765	\$23,181	\$0	\$1,305,946
2500-2599	Business	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	\$1,737,413	(\$15,483)	(\$40,000)	\$1,681,930
2700-2799	Student Transportation	\$1,506,456	\$105,528	\$0	\$1,611,984
2800-2999	Support Service, Central and Other	\$330,119	\$6,844	\$0	\$336,963
Executive Administration Subtotal		\$5,562,589	\$114,152	(\$40,000)	\$5,636,741
Non-Instructional Services					
3100	Food Service Operations	\$649,425	(\$943)	\$0	\$648,482
3200	Enterprise Operations	\$0	\$0	\$0	\$0
Non-Instructional Services Subtotal		\$649,425	(\$943)	\$0	\$648,482
Facilities Acquisition and Construction					
4100	Site Acquisition	\$1	\$0	\$0	\$1
4200	Site Improvement	\$0	\$0	\$0	\$0
4300	Architectural/Engineering	\$0	\$0	\$0	\$0
4400	Educational Specification Development	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction	\$0	\$0	\$0	\$0
4600	Building Improvement Services	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction	\$13,164	\$0	\$0	\$13,164
Facilities Acquisition and Construction Subtotal		\$13,165	\$0	\$0	\$13,165
Other Outlays					
5110	Debt Service - Principal	\$1,035,000	\$0	\$0	\$1,035,000



**2018
 Default Budget**

Appropriations

5120	Debt Service - Interest	\$283,625	(\$51,750)	\$0	\$231,875
Other Outlays Subtotal		\$1,318,625	(\$51,750)	\$0	\$1,266,875

Fund Transfers

5220-5221	To Food Service	\$30,000	\$0	\$0	\$30,000
5222-5229	To Other Special Revenue	\$465,000	\$85,000	\$0	\$550,000
5230-5239	To Capital Projects	\$2	\$0	\$0	\$2
5251	To Capital Reserve Fund	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
5254	To Agency Funds	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation	\$25,000	\$10,000	\$0	\$35,000
9990	Supplemental Appropriation	\$0	\$0	\$0	\$0
9992	Deficit Appropriation	\$0	\$0	\$0	\$0
Fund Transfers Subtotal		\$520,002	\$95,000	\$0	\$615,002

Total Operating Budget Appropriations		\$33,714,983	\$136,745	(\$40,000)	\$33,811,728
--	--	---------------------	------------------	-------------------	---------------------